



Sugar Maple Nature School Governance Council Meeting Minutes

Date and Time

Thursday, April 25, 2024 at 7:00 pm **ONLINE Meeting**

Attendance: Brian Fortney, Tim Entinger, Korinne Haeffel, Michelle Travis, Jesse Menghe, Cindy Raimer, Nichole Kloss, Cynthia Wolski

All items slated for a vote may or may not be voted on during this session

This is a meeting of the Sugar Maple Nature School Governance Council in public for the purpose of conducting the School's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda. More than 24 hours prior to the meeting, notice of the time, place, date and subject matter of this meeting was posted at the entrance doors at Riveredge Nature Center and the Sugar Maple Nature School. A copy was also posted on the school website and sent to the Northern Ozaukee School District.

Agenda

- I. Opening Items
 - A. Call the Meeting to Order
 - B. Record Attendance
 - C. Agenda Approval
 1. Motion to approve the agenda: Brian
 2. Second: Tim
 3. Discussion: N/A
 4. Vote: Motion carried unanimously
 - D. Approval of Meeting Minutes
 1. [20240411 Meeting Minutes.pdf](#)
 2. Motion to approve the minutes: Tim
 3. Second: Brian
 4. Discussion: N/A
 5. Vote: Motion carried unanimously
- II. Public Comment
- III. Consideration of Prospective GC Members
 - A. Cynthia Wolski
 1. Motion to approve Cynthia Wolski and Dustin Teske to join the Governance Council through August: Michelle
 2. Second: Tim
 3. Discussion: N/A
 4. Vote: Motion carried unanimously
 - B. Nicole Kloss

1. Motion to appoint Nicole Kloss to the Academic Excellence Committee: Brian
2. Second: Michelle
3. Discussion: N/A
4. Vote: Motion carried unanimously

IV. Admin. Report

- A. [Admin Report April '24](#)
5M

V. GC Policy [7740 - Facility Security](#)

- A. Motion to approve Policy 7740 - Facility Security: Jesse
- B. Second: Michelle
- C. Discussion: N/A
- D. Vote: Motion carried unanimously

VI. Committee Reports

- A. Facilities and Safety Committee (FASC)
 1. Hawthorne Hills Facility Planning
 - a) Soil Testing RFP Issued
 2. General Contractor Search
 - a) 2 Contractors expressed interest
 3. Relocation Planning
 - a) Can include Hawthorne Hills facilities as tornado shelter in the MOU
- B. Finance & Fundraising (FAFC)
 1. Approve Check Register
 - a) Motion to approve the check register: Tim
 - b) Second: Jesse
 - c) Discussion: N/A
 - d) Vote: Motion carried unanimously
 2. Capital Campaign
 3. Approve fund transfer
 - a) Motion to approve the transfer of funds between accounts owned by SMNS with two person integrity with Treasurer being first and an Officer of the Council in the absence of the Treasurer: Brian
 - b) Second: Dustin
 - c) Discussion: N/A
 - d) Vote: Motion carried unanimously
 4. 23-24 Financial Reports
 5. 24-25 Budget and 5 year Forecast
 6. 22-23 Audit
 7. Capital Loan
 - a) Cindy and Cynthia will research capital loans

VII. Closed Session

Motion to go into Closed Session for the purpose of discussing staff compensation

- a. Pursuant to section 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
 - i. Motion to go into closed session: Brian
 - ii. Second: Tim
 - iii. Discussion: N/A
 - iv. Vote: Motion carried unanimously
 - v. Motion to go into open session: Michelle
 - vi. Second: Jesse
 - vii. Discussion: N/A

viii. Vote: Motion carried unanimously

VIII. Items up for vote from closed session

- A. Motion to approve an increase of paraprofessional pay by \$2.00/hour: Brian
- B. Second: Michelle
- C. Discussion: N/A
- D. Vote: Motion carried unanimously
- E. Motion to approve a pay increase for the returning teachers and Director of Education as presented in closed session to account for a cost of living increase and adjustments to move the teaching staff closer to the market rate: Dustin
- F. Second: Michelle
- G. Discussion: N/A
- H. Vote: Motion carried unanimously
- I. Motion to approve cash in lieu of 33% for benefit eligible employees who forgo health insurance benefits: Michelle
- J. Second: Dustin
- K. Discussion: N/A
- L. Vote: Motion carried unanimously.

IX. Closing Items

- A. Adjourn Meeting
 - 1. Motion to adjourn: Michelle
 - 2. Second: Cynthia
 - 3. Discussion: N/A
 - 4. Vote: Motion carried unanimously