



Sugar Maple Nature School Governance Council Meeting Minutes

Date and Time

Thursday, April 11, 2024 at 7:00 pm **ONLINE Meeting**

Attendance: Brian Fortney, Korinne Haeffel, Michelle Travis, Tim Entinger, Ryan Reilly, Jesse Menghe, Adam Eader, Cindy Raimer, Nichole Kloss

All items slated for a vote may or may not be voted on during this session

This is a meeting of the Sugar Maple Nature School Governance Council in public for the purpose of conducting the School's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda. More than 24 hours prior to the meeting, notice of the time, place, date and subject matter of this meeting was posted at the entrance doors at Riveredge Nature Center and the Sugar Maple Nature School. A copy was also posted on the school website and sent to the Northern Ozaukee School District.

Agenda

- I. Opening Items
 - A. Call the Meeting to Order
 - B. Record Attendance
 - C. Agenda Approval
 1. Motion to approve the agenda with noted adjustment as stated: Tim
 2. Second: Ryan
 3. Discussion: Move Finance and Fundraising up for Michelle's timeline
 4. Vote: Motion carried unanimously
 - D. Approval of [March 28th Minutes](#)
 1. Motion to approve the minutes: Ryan
 2. Second: Michelle
 3. Discussion: N/A
 4. Vote: Motion carried unanimously
 - E. Amended Agenda:
 1. Finance & Fundraising (FAFC)
 - a) Approve Check Register
 - (1) Motion to approve the check register as presented: Ryan

- (2) Second: Tim
- (3) Discussion: N/A
- (4) Vote: Motion carried unanimously

b) Approve Draw on funds

- (1) Motion to approve a draw on funds: Ryan
- (2) Second: Michelle
- (3) Discussion: N/A
- (4) Vote: Motion carried unanimously

c) Approve Financial Report

d) Open Money Market Acct.

e) American Endowment Foundation

II. Public Comment

- A. N/A

III. Admin. Report

- a. Forward Testing
- b. Open Enrollment
- c. MMU Intern for 24-25

IV. GC Policy 7440

- A. First Read of [Policy 7440](#)

V. Committee Reports

- A. Finance & Fundraising (FAFC) - Visited above

- 1. Approve Check Register
- 2. Approve Draw on funds
- 3. Approve Financial Report
- 4. Open Money Market Acct.
- 5. American Endowment Foundation

- B. Facilities and Safety Committee (FASC)

- 1. Hawthorne Hills Facility Planning
 - a) Cindy and Michael Hacker have autonomy to make material decisions on behalf of the governance council to keep the project on track unless the financial impact is greater than \$5000.
- 2. Construction Manager Contract
 - a) Adam will step in and try to help find some people to subcontract the project

3. Architect contract
4. Summer Storage
 - a) We will be looking into getting our whole school community involved in moving out of the school at the end of the school year. Looking into utilizing some storage at NOSD for records, but furniture and other physical items are going into a storage unit.
- c. Exec Committee
 1. No report

VI. Closed Session

Motion to go into Closed Session for the purpose of discussing teacher salaries

- a. Motion to go into closed session: Ryan
- b. Second: Jesse
- c. Discussion: N/A
- d. Vote: Motion carried unanimously
- e. Motion to go into open session: Ryan
- f. Second: Brian
- g. Discussion: N/A
- h. Vote: Motion carried unanimously
- i. Motion for Cindy to engage with accounting services for the school for perpetuity: Brian
- j. Second: Ryan
- k. Discussion: N/A
- l. Vote: Motion carried unanimously
- m. The Director of Education evaluation process needs to move forward.

VII. Closing Items

- A. Adjourn Meeting
 1. Motion to adjourn: Ryan
 2. Second: Tim
 3. Motion carried unanimously