



Sugar Maple Nature School Governance Council Meeting Minutes

Date and Time

Thursday, March 21, 2024 at 7:00 pm **ONLINE Meeting**

Attendance: Brian Fortney, Korinne Haeffel, Jesse Menghe, Ryan Reilly, Cindy Raimer, Tim Entinger

All items slated for a vote may or may not be voted on during this session

This is a meeting of the Sugar Maple Nature School Governance Council in public for the purpose of conducting the School's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda. More than 24 hours prior to the meeting, notice of the time, place, date and subject matter of this meeting was posted at the entrance doors at Riveredge Nature Center and the Sugar Maple Nature School. A copy was also posted on the school website and sent to the Northern Ozaukee School District.

Agenda

- I. Opening Items
 - A. Call the Meeting to Order
 - B. Record Attendance
 - C. Agenda Approval
 1. Motion to approve tonight's agenda: Brian
 2. Second: Ryan
 3. Discussion: N/A
 4. Vote: Motion carried unanimously
 - D. Approval of [March 7 Meeting Minutes](#)
 1. Motion to approve Minutes: Brian
 2. Second: Ryan
 3. Discussion: N/A
 4. Vote: Motion carried unanimously
- II. Public Comment - N/A
- III. Admin. Report
 1. Open Enrollment
 2. Lottery and Mock Lottery
 - a. Mock Lottery
 - b. Lottery, Friday May 10, 2024 11:00 a.m.
 3. Teacher Appreciation Week Planning
 - a. May 6-May 10
 - b. GC to show appreciation

- IV. Retirement-[Joan Biese](#), 1st Grade

- V. Approval of an additional GC Member
 - 1. Tim Entinger
 - 2. Motion to approve Tim Entinger's request to join the GC: Brian
 - 3. Second: Ryan
 - 4. Discussion: N/A
 - 5. Vote: Motion carried unanimously

- VI. Status of CESA 7 Contracts
 - A. HR Contract 24-25
 - B. Finance Services Contract 24-25
 - C. Fiscal Agency Contract 24-25
 - D. Motion to approve the CESA 7-Proposed HR contract for the 24-25 school year: Brian
 - E. Second: Ryan
 - F. Discussion: With a start date of July 1, how will contracting staff work this spring? Will CESA 7 be charging the daily rate of \$650 to work with us before the start of the MOU?
 - G. Vote: Motion carried. Tim abstained.
 - H. Motion to approve the CESA 7-proposed Financial Services Contract for the 24-25 school year
Brian:
 - I. Second: Ryan
 - J. Discussion: N/A
 - K. Vote: Motion carried. Tim abstained.

- VII. Committee Reports
 - A. Finance & Fundraising (FAFC)
 - 1. Audit Information

 - 2. Approve Check Register
 - a) Motion to approve the check register as presented: Brian
 - b) Second: Ryan
 - c) Discussion: N/A
 - d) Vote: Motion carried unanimously.
 - 3. Approve Draw on funds
 - a) Motion to approve a draw on funds: Ryan
 - b) Second: Brian
 - c) Discussion: There will be approximately \$25k for rent to RNC added.
 - d) Vote: Motion carried unanimously.
 - 4. Approve Financial Report

 - B. Facilities and Safety Committee (FASC)
 - 1. Hawthorne Hills Facility Planning
 - a) Cadence Consulting
 - b) Safety Subcommittee
 - 2. Ansay Insurance Proposals
 - 3. Raptor Visitor Management
 - a) Motion to approve the Raptor Visitor Management: Ryan
 - b) Second: Tim
 - c) Discussion: N/A
 - d) Vote: Motion carried unanimously.

 - C. Exec Committee
 - 1. [WRCCS Conference](#)

VIII. Closed Session

Motion to go into Closed Session for the purpose of a contract for a modular building Purchase Off Rent

- a. Deliberate or negotiate the purchase of public properties, the investment of District funds, or the conduct of other Board business whenever competitive or bargaining reasons require a closed session; (19.85(1)(e))
- b. Motion to go into closed session: Brian
- c. Second: Ryan
- d. Discussion: N/A
- e. Vote: Motion carried unanimously.
- f. Motion to go into open session: Ryan
- g. Second: Tim
- h. Discussion: N/A
- i. Vote: Motion carried unanimously.
- j. Motion to schedule an exigent meeting Thursday the 28th at 7PM: Brian
- k. Second: Ryan
- l. Discussion: Closed agenda, contract negotiations.
- m. Vote: Motion carried unanimously.

IX. Closing Items

- A. Adjourn Meeting
 1. Motion to adjourn: Brian
 2. Second: Ryan
 3. Discussion: N/A
 4. Vote: Motion carried unanimously.