



Sugar Maple Nature School Governance Council Meeting Minutes

Date and Time

Thursday, Feb. 22, 2024 at 7:00 pm **ONLINE Meeting**

Attendance: Brian Fortney, Adam Eader, Korinne Haeffel, Ryan Reilly, Cindy Raimer, Tim Ensinger, Michelle Travis - 8:10

All items slated for a vote may or may not be voted on during this session

This is a meeting of the Sugar Maple Nature School Governance Council in public for the purpose of conducting the School's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda. More than 24 hours prior to the meeting, notice of the time, place, date and subject matter of this meeting was posted at the entrance doors at Riveredge Nature Center and the Sugar Maple Nature School. A copy was also posted on the school website and sent to the Northern Ozaukee School District.

Agenda

- I. Opening Items
 - A. Call the Meeting to Order
 - B. Record Attendance
 - C. Agenda Approval
 1. Motion to approve the agenda: Ryan Reilly
 2. Second: Adam
 3. Discussion: Korinne would like to add an item for discussion to potentially provide Cindy some additional support due to her current medical status.
 4. Ryan Seconds the amendment to the agenda
 5. Vote: Motion carried unanimously
 - D. Approval of Meeting Minutes
 1. [20240215 GC Minutes](#)
 2. Motion to approve the minutes: Brian
 3. Second: Adam
 4. Discussion: N/A
 5. Vote: Motion carried unanimously
- II. Public Comment - N/A
- III. Admin. Report
 - A. Enrollment Update 23-24 and 24-25
 - B. Support for Cindy while she recovers, will also allow her to focus on some of our other endeavors.

IV. Committee Reports

A. Finance & Fundraising (FAFC)

1. Audit Information
2. Approve Check Register
 - a) Motion to approve the check register: Ryan
 - b) Second: Brian
 - c) Discussion: N/A
 - d) Vote: Motion carried
3. Approve Financial Report
 - a) Motion to approve the Financial Report including the projected 5-year budget for the new school: Ryan
 - b) Second: Adam
 - c) Discussion: Five year forecast leaves room for items as things move forward
 - d) Vote: Motion carried unanimously
4. Financial Services - still slow moving searching for financial services, but there is some traction moving forward.

B. Facilities and Safety Committee (FASC)

1. Hawthorne Hills Facility Planning
 - a) Facilities update-Cadence Consulting
 - b) Modular Building Contract

C. Exec Committee

1. Human Resources

V. Closed Session for the purpose of a contract for a modular building purchase and a contract for Human Resources

- a. Deliberate or negotiate the purchase of public properties, the investment of District funds, or the conduct of other Board business whenever competitive or bargaining reasons require a closed session; (19.85(1)(e))
- b. Pursuant to section 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
- c. Motion to go into closed session: Ryan
- d. Second: Brian
- e. Discussion:N/A
- f. Vote: Motion carried unanimously

- g. Motion to go into open session: Brian
- h. Second: Ryan
- i. Discussion: N/A
- j. Vote: Motion Carried Unanimously

VI. Items up for vote from closed session

- A. Motion to work towards a lease option with Mobile Modular: Adam
- B. Second: Michelle
- C. Discussion: N/A
- D. Vote: Motion Carried Unanimously

VII. Closing Items

- A. Adjourn Meeting
 1. Motion to adjourn: Michelle
 2. Second: Adam
 3. Vote: Motion carried

