



## Sugar Maple Nature School Governance Council Meeting Minutes

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### Date and Time

Thursday, Feb. 1, 2024 at 7:30 pm **ONLINE Meeting**


**Attendance:** Brian Fortney, Adam Eader, Michelle Travis, Korinne Haeffel, Ryan Reilly, Cindy Raimer

All items slated for a vote may or may not be voted on during this session

*This is a meeting of the Sugar Maple Nature School Governance Council in public for the purpose of conducting the School's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda. More than 24 hours prior to the meeting, notice of the time, place, date and subject matter of this meeting was posted at the entrance doors at Riveredge Nature Center and the Sugar Maple Nature School. A copy was also posted on the school website and sent to the Northern Ozaukee School District.*

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### Agenda

- I. Opening Items
  - A. Call the Meeting to Order
  - B. Record Attendance
  - C. Agenda Approval
    1. Motion to Approve the Agenda: Brian
    2. Second: Adam
    3. Discussion: Korinne would like to move the closed session to the front of the meeting.
      - a) Motion amended to move the closed session to the front of the meeting as proposed: Brian
      - b) Second: Ryan
      - c) Discussion: N/A
      - d) Vote: Motion carried
  - D. Approval of Meeting Minutes
    1.  20240111 Business Meeting Minutes.pdf
      - a) Motion to approve the minutes: Adam
      - b) Second: Ryan
      - c) Discussion: Brian commenced that Dave Karrels needed permission to access and asked if anyone else did.
      - d) Vote: Motion carried
- II. Public Comment
  - A. N/A
- III. Closed Session

Motion to go into Closed Session for the purpose of discussing a contract for HR

- a. The exemption in Wis. Stat. § 19.85(1)(g) authorizes a closed session to discuss legal counsel advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.
  - i. Motion to go into closed session: Ryan
  - ii. Second: Michelle
  - iii. Discussion: According to open meeting laws we do not have to record roll call votes as long as the vote is unanimous.
  - iv. Vote: Carried unanimously
  - v. Motion to go into open session: Ryan
  - vi. Second: Brian
  - vii. Discussion: N/A
  - viii. Vote: Carried unanimously

IV. Items up for vote from closed session

- A. Motion to approve Ryan to continue negotiations on material property: Brian
- B. Second: Ryan
- C. Discussion: N/A
- D. Vote: Carried
- E. Motion to approve up Ryan to identify an attorney with to a \$7500 retainer: Brian
- F. Second: Adam
- G. Discussion: N/A
- H. Vote: Carried

V. Admin. Report

- A. Renewal of Virtual Friday model for 3 years
  1. Motion to continue with the Virtual Friday model for the next three years: Brian
  2. Second: Ryan
  3. Discussion: N/A
  4. Vote: Carried
- B. [Teacher Contracted Days Proposal](#) 24-25
  1. Motion to approve the proposed teacher contract days for the 24-25 school year: Brian
  2. Second: Michelle
  3. Discussion: Ryan asked for clarification on the budget impacts.
  4. Vote: Motion carried
- C. 2024-25 [School Calendar](#)
  1. Motion to approve the calendar as proposed: Brian
  2. Second: Ryan
  3. Discussion: Two teacher contract days will be removed to align with the "Teacher Contract Days" proposed above.
    - a) Why can we not take the 2nd and 3rd (JAN) and put it on Thanksgiving? Try to align with other schools to the greatest extent possible.
    - b) How many families are impacted if we deviate from surrounding schools? Approximately ¼ of the kids are from Cedarburg.
    - c) It would be interesting to look at the trends to determine when families are taking their kids out of school.
    - d) Maybe a survey?
  4. Vote: Motion carried
- D. Expansion Grant [performance measures](#)
  1. Requested rework
  2. Skeleton budget
- E. Approve Contract Endeavor Coaching
  1. Motion to approve contract with Endeavor Coaching: Adam
  2. Second: Michelle
  3. Discussion: N/A
  4. Vote: Motion carried

VI. Committee Reports

A. Finance & Fundraising (FAFC)

1. Audit Information
2. Approve Check Register
  - a) Motion to approve the check register:
  - b) Second:
  - c) Discussion:
  - d) Vote
3. Approve Financial Report
  - a) Motion to approve the Financial Report:
  - b) Second:
  - c) Discussion:
  - d) Vote
4. Approve Draw on Funds
  - a) Motion to approve the draw on funds as presented:
  - b) Second:
  - c) Discussion:
  - d) Vote

B. Facilities and Safety Committee (FASC)

1. Hawthorne Hills Facility Planning
  - a) Facilities update-Cadence Consulting
  - b) Extended Contract-Cadence Consulting
  - c) ERate and technology
2. Motion to approve :

C. Exec Committee

1. NOSD Charter Contract
2. HR/Financial Service Provider

VII. Open Enrollment Administrative Summer Work

- A. Motion to approve the administrative summer work as presented: Brian
- B. Second: Michelle
- C. Discussion: N/A
- D. Vote: Motion carried

***We are going to table the rest of the agenda votes until the meeting on the***

**8th.**

VIII. Closing Items

- A. Adjourn Meeting
  1. Motion to adjourn: Brian
  2. Second: Michelle
  3. Discussion: N/A
  4. Vote: Motion carried