



## Sugar Maple Nature School Governance Council Meeting Minutes

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### Date and Time

Tuesday, November 28, 2023 at 7pm **ONLINE Meeting**

**Attendance:** Brian Fortney, Korinne Haeffel, Ryan Reilly, Adam Eader, Michelle Travis (7:37), Cindy Raimer, Tippet Family

*This is a meeting of the Sugar Maple Nature School Governance Council in public for the purpose of conducting the School's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda. More than 24 hours prior to the meeting, notice of the time, place, date and subject matter of this meeting was posted at the entrance doors at Riveredge Nature Center and the Sugar Maple Nature School. A copy was also posted on the school website and sent to the Northern Ozaukee School District.*

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### Agenda

- I. Opening Items
  - A. Call the Meeting to Order
  - B. Record Attendance
  - C. Approval of Meeting Minutes
    1. [20231109 Business Meeting 2023 GC Minutes](#)
    2. Motion to approve minutes: Brian Fortney
    3. Second: Ryan Reilly
    4. Discussion: Brian will modify to reflect proper role call vote.
    5. Motion carried.
  - D. Approve check register. Cindy will present on behalf of Michelle. Checkbook is balanced.
    1. Motion to approve check register: Ryan Reilly
    2. Second: Adam Eader
    3. Discussion: Payroll has not been billed by CESA 6
    4. Motion carried.
  - E. Approve Financial Report
    1. Motion to table the report until Michelle can present: Brian
    2. Second: Ryan Reilly
    3. Discussion: N/A
    4. Motion carried.
- II. Public Comment
  - A. None
- III. Admin. Report
  - A. Access Ability WI-ATV Wheelchair - parent can still check out. Requires refundable \$100 deposit. Cindy looking into a grant to purchase one of these chairs for the next location.

IV. Committee Reports

A. Finance & Fundraising (FAFC)

1. Member Application Review & Appointment
  - a) No objections from the members present. Up to Michelle to do the final vetting and make the appointment.
2. End of Year Fundraising
  - a) Roots of Giving - \$5000 Match Annual Fund
  - b) [DonorsChoose](#)- GivingTuesday
3. Grants
  - a) TCC Grant Award \$10,000
  - b) Nature Net \$300

B. Facilities and Safety Committee (FASC)

1. Working to review the contract with the county. Should be ready for a vote soon, so that the county can get it on their agenda for December.

C. Exec Committee

1. Did not meet this week.
2. Ryan has been assisting across the board lending his expertise wherever it is needed.

D. Parent Advisory Committee (PAC)

1. Member Application Review & Appointment
  - a) Motion to approve appointment of Gary Dhaliwal and Jenni Lloyd to PAC: Ryan Reilly
  - b) Second: Adam Eader
  - c) Discussion: N/A
  - d) Motion carried.

E. Academic Excellence Committee (AEC)

1. Member Application Review & Appointment
  - a) Motion to approve appointment of Sara Tippet to AEC: Michelle Travis
  - b) Second: Brian Fortney
  - c) Discussion: N/A
  - d) Motion carried.

F. PTO

V. Closed Session

- A. The exemption in Wis. Stat. § 19.85(1)(g) authorizes a closed session to discuss legal counsel advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.
- B. Pursuant to section 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
- C. The exemption in Wis. Stat. § 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
- D. Motion to go into Closed Session: Adam Eader
- E. Second: Ryan Reilly
- F. Role Call:
  1. Adam Eader - Aye
  2. Michelle Travis -Aye
  3. Ryan Reilly - Aye
  4. Korinne Haeffel - Aye
  5. Brian Fortney - Aye
- G. Motion to go into Open Session: Michelle Travis
- H. Second: Ryan Reilly
- I. Role Call:

1. Adam Eader - Aye
2. Michelle Travis - Aye
3. Ryan Reilly - Aye
4. Korinne Haeffel - Aye
5. Brian Fortney - Aye

VI. Items up for vote from closed session

- A. Motion to renew the contract for Cindy Raimer as the Sugar Maple Nature School Director Of Education: Michelle Travis
- B. Second: Ryan Reilly
- C. Discussion: We want to express our most heartfelt gratitude for everything that Cindy does for our school community and the students of Sugar Maple Nature School and we look forward to our continued relationship with her at the helm.
- D. Motion carried

VII. Closing Items

- A. Adjourn Meeting
- B. Motion to adjourn: Michelle Travis
- C. Second: Adam Eader
- D. Motion carried.

**Governance Council (GC) Meetings**

- Thursday, December 7, 2023, 7pm Online
- Thursday, December 21, 2023, 7pm Online