



# The Riveredge Outdoor Learning Elementary School Agenda

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## Date and Time

Thursday, October 27th at 6:00PM CDT

## Attendance:

Amy Levash, Cindy Raimer, Brian Fortney, [Laura Jach-Smith](#), Tera Rogers, Catherine Hubbard, Pete Christy - Remote, [Todd Bugnacki](#) - Remote, Korinne Haeffel - joined at 7:25, Adam Eader - joined after the vote

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## Agenda

- I. Opening Items
  - A. Call the Meeting to Order
  - B. Record Attendance
  - C. Approval of Agenda
    1. Motion to Approve: Brian
    2. Second: Todd
    3. Table vote for Vice President
    4. Motion carries
  - D. Approval of Minutes
    1. [September Minutes](#)
      - a) Motion to approve: Tera
      - b) Second: Catherine
      - c) Motion carries
- II. Curriculum Highlight: Writer's Workshop in K
- III. Potential New GC Member
  - A. [Adam Eader](#)
    1. Nominated by Laura
    2. Motion to approve Adam to the GC: Todd
    3. Second: Catherine
    4. Motion carries
  - B. Adam Introduce himself
- IV. Vice President Position
  - A. Tabled
- V. Administrator Points
  - A. [Admin Report](#)
  - B. Form committee to create a tax exempt Foundation for large scale fundraising event

1. Catherine had a question about the fundraising. She pointed out that Riveredge has fundraising events and inquired if there would be opportunities for mentoring. Would also be important to deconflict.
  2. Cindy referred to fundraising events in private schools and monthly gifts and the like. Would be beneficial to know more about that.
  3. Adam asked about the sources of income that ROLES gets.
  4. Todd would like to volunteer to support this initiative. Suggests calling it a Foundation.
  5. Catherine would like to participate as well.
- C. Accept Digital Mapping Grant Award Documents
1. VOTE
    - a) Motion to accept the grant: Brian
    - b) Second: Laura
    - c) Motion Carries
- D. Evaluate school emergency drill
1. submitted in a brief paragraph per State Statute 118.07  
<https://docs.legis.wisconsin.gov/statutes/statutes/118/07?view=section>

#### VI. ROLES Social Media

- A. Standard Operating Procedure Policy
- B. Brian recommends not creating any new content for ROLES social media until we establish a policy
- C. Tera volunteered to look into it
  1. Tera will have a policy ready for first reading in November
- D. Todd volunteered to support her efforts

#### VII. Policies Update

- A. [Policy Inventory](#)
- B. Recommend evaluating the policies and offering updates
- C. Brian will get the list of “must haves” from CESA 6
- D. Todd pointed out the how complex it will be in order to remain compliant with federal and state laws.
- E. Todd asked if we ever got permission from Neola.
- F. Can we renegotiate the contract to include NOSD’s policies?
- G. Todd is wondering if the Executive Director should be an ad hoc member of the GC with/without voting rights.

#### VIII. Create Ad Hoc group for 4K interest

- A. Need a firm commitment to move forward with the grant-writing. The grant is due in February.
  1. Survey families to make sure enrollment could support
  2. Ensure that it is feasible with regards to space, non-competes, etc.
- B. Cindy’s group will look to address some of these items before the NOV meeting.
  1. Catherine and Korinne

#### IX. Committee Reports

- A. Finance Committee
  1. September Financials
    - a) Motion to approve: Todd
    - b) Second: Todd
    - c) Motion Carries
  2. 2022-2023 Budget Approval
    - a) Motion to approve: Tera
    - b) Second: Catherine
    - c) Todd asked how Cindy budgeted for staff insurance. CESA6 provided the data for Cindy and it accounts for what insurance they actually elected.
    - d) Motion Carries
- B. Facilities and Operations

1. Tera had questions about the lactation room in the minutes that Korinne was able to clarify
2. Tera was also curious about the safety concerns. Korinne explained that there had been some ammonia build up but that has been resolved and is currently being monitored.

C. Executive Committee

1. No Report

D. PTO

X. Motion to go into Closed Session

A. Pursuant to section 19.85 (1) © Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- 1) Motion: Tera
- 2) Second: Korinne
- 3) Role Call:
  - a) Pete Christy was absent.
  - b) Brian Fortney - Aye
  - c) Laura Jach-Smith - Aye
  - d) Adam Eader - Aye
  - e) Tera Rogers - Aye
  - f) Catherine Hubbard - Aye
  - g) Korinne Haeffel - Aye
  - h) Todd Bugnacki - Aye
  - i) Amy Levash - Aye
- 4) Motion carries
- 5) Discussion.
- 6) Motion to go into open session:Korinne
- 7) Second: Brian
  - a) Pete Christy not present absent.
  - b) Brian Fortney - Aye
  - c) Laura Jach-Smith - Aye
  - d) Adam Eader - Aye
  - e) Tera Rogers - Aye
  - f) Catherine Hubbard - Aye
  - g) Korinne Haeffel - Aye
  - h) Todd Bugnacki - not present
  - i) Amy Levash - Aye
- 8)

XI. Open Enrollment of a Student

A. Recommendation to NOSD

1. Motion: Vote to revoke the privilege of open enrollment of student A as of the end of the school day, November 2, 2022
  - a) Motion: Tera
  - b) Second: Catherine.
    - (1) Brian abstained
    - (2) Pete Christy - absent
    - (3) Laura Jach-Smith - Aye
    - (4) Adam Eader - Aye
    - (5) Tera Rogers - Aye
    - (6) Catherine Hubbard - Aye
    - (7) Korinne Haeffel - Aye
    - (8) Todd Bugnacki - not present
    - (9) Amy Levash - abstained
  - c) Motion carried

2. Motin: Vote to revoke the privilege of open enrollment of student B as of the end of the school day, November 2, 2022.
  - a) Tera abstained
  - b) Pete Christy not present.
  - c) Brian Fortney - Aye
  - d) Laura Jach-Smith - Aye
  - e) Adam Eader - Aye
  - f) Catherine Hubbard - Aye
  - g) Korinne Haeffel - Aye
  - h) Todd Bugnacki - not present
  - i) Amy Levash - Aye

XII. Public Comment  
A. Public Comment

XIII. Closing Items  
A. Adjourn Meeting

1. Motion: Korinne
2. Second: Adam
3. Motion carries

**Committee Meetings:**

- Facilities Committee- 3rd Wednesday of every month 4-5pm
- Executive Committee- 3rd Thursday of month at 7pm

**2022-2023 Governance Council Meeting Dates**

- TUESDAY, November 29th at 6pm (DATE CHANGE), VIRTUAL
- TUESDAY, December 20th at 6pm (DATE CHANGE), VIRTUAL