



The Riveredge Outdoor Learning Elementary School Agenda

Date and Time

Thursday, June 23rd at 6:00PM CDT

Attendance: Amy Levash, Brynn Stadler, Brian Fortney, Korinne Haefel, Pete Christy, Cindy Raimer, Amy Pollard, Laura Jach Smith, Vanessa Dahl, Jessica Koeppsel, Ami Rosengren, Greta Malek, Sarah Neumann

Agenda

- I. Opening Items
 - A. Call the Meeting to Order
 - B. Record Attendance
 - C. Approval of Agenda
 1. Motion: Pete Christy
 2. Second: Brynn Stadler
 3. Motion Carried
 - D. Approval of Minutes
 1. [May Meeting](#)
 2. [May Closed Session](#)
 3. [June Special Meeting](#)
 - a) Motion: Korinne Haefel
 - b) Second: Brynn Stadler
 - c) Motion Carried
- II. Introduce New ROLES Administrator
 - A. Start Date
 - B. Working on schedule for the 2022-2023 School Year
- III. Nomination for New GC Member
 - A. [Laura Smith Bio](#)
 1. Korinne Haefel Motion to Nominate Laura Smith to the GC.
 2. Questions: Is she on the RNC?
 - a) She is not.
 3. There is the potential for two new potential members.
 - a) One is on the RNC - Cedarburg Superintendent is interested when he retires.
 4. Brynn Stadler second
 5. Role Call: Unanimous Approved (Tera Rogers is absent)
- IV. GC Professional Development Update
 - A. July meeting (28th) will be a PD meeting.
 - B. WRRCS will be meeting with us to lay down roles and responsibilities.

- C. When interacting with the public the GC members must respond in a manner that is consistent with GC policies and decisions. We should not be responding to parent inquiries in a manner that is inconsistent with what the GC has agreed upon as a whole body.
- V. Middle School Grant Update
- A. There have been a lot of questions with respect to the grant.
 - B. RNC put the education building on hold indefinitely. There is no real possibility for us to have the middle school without that building or additional space.
 - C. Mike Mullin contacted DPI to withdraw from consideration.
 - D. Amy Levash also had to communicate to the DPI as well.
 - 1. Once RNC is ready to build the education building, then that is something that we are looking forward to exploring.
- VI. Medication Policy
- A. [Authorization for Self-Carry](#)
 - B. [Authorization for Prescription Medication](#)
 - 1. Authorization for Prescription Medication will need formatting
 - 2. Will need to have Principal changed to Administrator
 - 3. Considering Taking "School Nurse" off of the letter and replacing it with "Health Aid".
 - a) Korinne noted something in the Charter with respect to nursing services, and it will need to be reevaluated.
 - 4. Do these forms need the NEOLA stamp? Amy doesn't think they do, since they aren't policy forms.
 - 5. With changes on 2 and 3 motion to approve:
 - a) Motion: Pete
 - b) Second: Brynn
 - c) Motion carried
- VII. Enrollment Update
- A. Lost one student from 5th grade - 11 students
 - B. It is possible that we may lose students due to the middle school
 - C. If numbers drop below 10 in a grade, we cannot afford to keep that grade.
 - D. Still have 3 forms that haven't been returned from lottery winners.
 - E. An Exit Survey is needed to quantify these data.
 - F. There is a potential for us to pick up a 4k program.
 - G. Nature Center just closed on a property - it could potentially be available next year.
 - 1. Will need an agreement around September 2022 so that we could advertise and execute the lottery in the Spring.
 - 2. Cindy will continue the conversation with RNC.
 - 3. Bruce Crier Grant?
 - 4. 4K Conference PD funds
- VIII. Cleaning Services
- A. Korinne talked to Kim about the particulars with our cleaning contract
 - B. Will reduce cleaning 4 days a week vs 5 days.
 - 1. Savings ~\$470/month
 - 2. What about holiday weeks?
 - C. Still have concerns about the level of cleaning matching what has been reported.
 - 1. Teachers will be able to use Facilities Maintenance form to make note of cleaning discrepancies.
- IX. Bylaws Discussion
- A. Email from a parent regarding the bylaws now being on the website.
 - 1. Have rectified that.
 - B. More parents on the GC than allowed per the bylaws.

1. Dan had previously made a motion to amend the bylaws to allow more parents to fill the vacant seats.
 2. We will leave things as they are with respect to the seats and the ratios and keep an eye on it as terms turn over.
- C. A parent suggested that we vote governance council members on.
1. The charter is written to encourage serving more than one term.
 2. Holding elections has the potential to work counter to that.
- D. RNC members on the GC shall not be required to serve on a committee. Their primary role is that of liaison between the RNC and GC.

X. Admin Report

- A. [Admin Report](#)
- B. Brynn asked about the MAPS scores. Is there a more detailed version of the data?
1. Cindy says there are 8 different versions with more data available. It had been decided at the end of the year that the "Family Version" would be sent out, which has the least amount of detail.
 2. She will be making a switch to more data.
 3. RNC partnership brings back the Leave No Trace programming and every grade level will be a steward of a different aspect of the grounds.
 - a) A leave no trace
 - b) A program
 - c) An adventure
 - d) Stewardship program
 4. Meeting with Ozaukee Sheriff to develop an intruder plan

XI. Committee Reports

A. Finance

1. May Financials (emailed separately)
 - a) Pete motioned to approve
 - b) Korinne seconds
 - c) Motion carried
2. Esser 3 Funds
 - a) We are working on getting the funding for Jade's position
 - b) Just not ready for approval
3. Budget for Administrator Coaching
 - a) Conversation with WRRCS resulted in us learning that we can hire a coach for Cindy rather than putting her in a position to bring everything to the GC
 - b) Can answer questions and provide mentorship
 - c) Vote to approve motion to pursue a contract with a potential coach for the ROLES Director of Education, Cindy Raimer
 - (1) Pete Motions
 - (2) Brynn Seconds
 - (3) Motion Carries

B. Facilities & Operations

1. Facilities Release Agreement
 - a) Korinne only came into possession of the agreement right before the meeting and was therefore unable to share it with the GC.
 - b) Will evaluate the Agreement for negotiations for next year
 - (1) Look into funds generated and fees for the potential 4K program
2. Will begin meeting the 3rd Wednesday of the month at 4PM remotely.
3. Kioske paid for with grant money
4. Kiln wiring paid for with grant money

C. Executive

1. [June Minutes](#)
2. GC can get a coach too if needed

D. Teaching & Learning

1. [June Minutes](#)

2. Report Cards
 - a) Letter grades in 4th and 5th - math - or other subjects
 - (1) Cindy would like guidance/recommendations from the GC
 - b) The discussion stemmed from the transition surveys
 - c) Grade based on effort
3. GC will work on updating and clarifying ROLES' mission/vision and communicate it out to all parties.

E. PTO

1. June Minutes

XII. Public Comment

A. Public Comment

1. Ami - The chat was complicated with people talking over one another
2. Would be good to video record the meetings and upload to the YouTube channel
3. Talked to another parent about crossing the road. Deputy said we should push for better signage or crosswalk by the Sugar Bush

XIII. Motion to go into Closed Session

A. Pursuant to section 19.85 (1) ©

Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- A. Pete Motions
- B. Korinne Seconds
- C. Roll Call Vote: Unanimous (Tera Rogers is absent)

XIV. Motion to go into Open Session

- A. Brian motions
- B. Pete Seconds
- C. Motion Carries

XIV. Closing Items

A. Adjourn Meeting

1. Pete Motioned
2. Brynn Seconded
3. Motion Carried

Committee Meetings:

-Teaching & Learning Committee- 1st Thursday of month at 6:30pm

-No July Committee Meeting

-Executive Committee- 3rd Thursday of month at 7pm

2020-2021 Governance Council Meeting Dates

-No July Business Meeting

- July 28th Special Meeting with WRCCS