



The Riveredge Outdoor Learning Elementary School Agenda

Date and Time

Thursday, May 26th at 6:00PM CDT

Attendance: Brian Fortney - virtually, Amy Levash, Korinne Haeffel, Tera Rogers, Brynn Stadtler, Greta Malek, Cindy Raimer, Amy Pollard, Pete Christy joined at 6:45

All items slated for a vote may or may not be voted on during this session

Agenda

- I. Opening Items
 - A. Call the Meeting to Order
 - B. Record Attendance
 - C. Approval of Agenda
 1. Motion: Tera
 2. Second: Brynn
 3. Approve with Amendments - PTO Minutes, Admin Notes to be added, Bridget Pankonin - notice of resignation
 4. Motion carries with amendments
 - D. Approval of Minutes
 1. [April Minutes](#)
 2. [May Special Meeting Minutes](#)
 - a) Motion: Korinne
 - b) Second: Tera
 - c) Motion Carried
- II. Bridget's Resignation
 - A. Motion: Korinne
 - B. Second: Brynn
 - C. Motion Carried
- III. Facilities agreement may have to be updated - currently says must have a staff member and RNC Board Member.
 - A. Need to fill 2 spots with RNC
- IV. Amy thanked Mike for putting the Bloomz post out acknowledging the tragedy that occurred in Texas this week. Remind parents that safety of ROLES is a top priority.
- V. Update on New Administrator Search
 - A. Held interviews Tuesday
 1. Brynn, Pete, and Amy from GC
 2. Two Parents
 3. Teachers took candidates on a hike
 - B. 2nd round interviews- Tuesday, May 31st @ 4:15 for GC Members, first appointment is at 4:30

1. All/any GC members attend
2. Staff Round table discussion with each candidate
3. GC will discuss/hear from staff members and deliberate and make final recommendation
4. Will be a closed session meeting

VI. 2022-2023 School Year Enrollment Update

- A. Mike met with Northern Ozaukee last week to improve the process around enrollment
- B. All seats K-4 are filled with 12 in 5th grade
- C. There is a waiting list for most grades
- D. Tera asked what the minimum for each class is, but Mike said a minimum has never been established
 1. There are 18 students in K-4 and 12 in 5 = 102
 2. Tera shared a concern that families could leave and we may not be able to fill the spots and it has a significant impact on financials if 5th grade gets too small. Need to establish a minimum
 - a) 12 students will cover the teacher and the para with little room
 3. Brynn suggested that maybe we could open seats in the other grades if 5th is too low
 4. Let's table this discussion for next month - enrollment numbers for ongoing

VII. GC Professional Development

- A. WRCCS Conference
- B. Ted Neitzke-June 23rd GC Meeting won't work. Looking for a Thursday morning in June
- C. Working on scheduling July PD with WRCCS
 1. What is it like to be part of a Nature Based School
 2. All of this is in the Transition Document
 3. Panel Discussion
 - a) Minimum of One Staff Member
 - b) GC - doesn't have to be on the panel, but good PD opportunities
 - c) New Principal
 - d) Need an authorizer - already signed up
 - e) Amy will send out a link with topics

VIII. Transition Items

- A. Mike said that Korinne created an amazing document, but with everything going on at the end of the year, he's going to use his document
- B. Offered to continue providing some support to fill in the gaps even after the end of the contracted time
- C. Wants to make a master file that he can share his Google Docs within

IX. Middle School Grant Update

- A. Executive Committee discussed the Grant with Mike
- B. With RNC not building the new education building at this point, it just isn't a good time to start the middle school. Will have to put the middle school on hold, or not accept the grant if it is approved.
- C. Mike was going to reach out to the grant committee to see what their thoughts were given our situation: could we accept it and put it on hold for a year? They have not responded at this point.
- D. We will wait to find out if we were approved for the grant to have a vote to decide if we're going to refuse the award.

X. Public Comment Policy Update

- A. [Policy](#)
- B. Tera made a motion to approve the updated policy
- C. Korinne seconded the motion
- D. Amy would like to amend to policy to have Neola at the bottom

1. Role Call
2. Passed Unanimously

XI. Facility Release Agreement Update

- A. Korinne - Shared the draft policy with GC members with edits in red
- B. One of the challenges that the school faces is that there are certain spaces that aren't reservable - so someone could plan on that space and then arrive and find it in use
- C. Another example would be if Matt is trimming some trees in the pines, and a class is in the hammocks, that might not be a good time to run the chain saw.
- D. Seeking to improve the reservation process without making in cumbersome
- E. Tera asked, "Have there been one on one conversations with staff members who are encouraging off trail activities?"
 1. Mike's answer was simply that there needs to be more conversation about it.
 2. Sure there's going to be an impact and we need to follow the rules, but there's going to be an impact.
- F. Amy brought up that there were conversations about Riversedge possibly having conversations with parents, especially for off-trail activities that take place after school hours.
- G. During the open house let's make sure that it is understood that off-trail activities are not welcome.
- H. Mike wanted to go on the record to state that he's disappointed by the lack of engagement from RNC with respect to his inquiries regarding the fee schedule and the justification for the increase from \$4.50 to \$7.00 per student.
- I. Brynn had a question about RNC's responsibility specifically with respect to Section 3, Item E - Daily custodial services once/day
- J. Tera asked about Item 4F - if RNC is also closed on a weather day, shouldn't we not be charged?
- K. Tomorrow River has shifted from a per student fee schedule to an annual lease agreement.
- L. Brian asked if it would be possible to hire an outside contractor/forensic accounting firm to determine the actual cost incurred so that we have accurate data to more accurately pay for the services/lease.

XII. Administrator Report

- A. [Admin Report](#)
- B. No fish in the pond - snapping turtle population and spring kill

XIII. Covid Committee Update

- A. A couple hiccups along the way. Only 2 in-person days remaining
- B. Things are changing constantly
- C. Communicated out how ROLES was going to respond to RNC's change.
- D. Tera sees some work to do this summer to put things place for next year.
- E. Can NOSD's nurse handle the questions?
- F. Mike had a conversation with Emily last week
 1. Nurse
 2. Dave will write the guidelines and takes it to the board and Dave's willing to provide his three year plan to our GC for review.
 3. Each year, some of the guidelines would fall off if the situation continues to improve

XIV. Committee Reports

- A. Finance
 - 1. April Financials (emailed separately)
 - a) DPI is accepting applications for ESSER Funds
 - b) Motion: Brynn
 - c) Second: Korinne
 - d) Unanimously Approved
 - 2. Going into closed session at end of meeting to approve para salaries
 - 3. Esser III Funds- Jade
 - a) We have through September of 24 to use the ESSER Funds
 - B. Facilities & Operations
 - 1. New committee chair
 - 2. Pete would like someone else to chair the committee
 - 3. Korinne agreed to be the new chair and her organization skills will be an asset
 - 4. Safety Plan needs some development to align with RNC
 - C. Executive
 - 1. [May Minutes](#)
 - D. Teaching & Learning
 - 1. [May Minutes](#)
 - 2. Report Cards
 - a) [Kindergarten](#)
 - b) [1st Grade](#)
 - c) [2nd Grade](#)
 - d) [3rd Grade](#)
 - e) [4th Grade](#)
 - f) [5th Grade](#)
 - 3. The intent of creating new report cards was to tie grades to the standards and communicate more quantitatively to the parents.
 - 4. Tera says the TLC went too far. Went from too vague to too much detail. She thinks it's way too detailed and that it is too much time for the teachers to have to track it.
 - 5. Korinne suggested that it go back to committee for further simplification
 - 6. Tera things that it would be beneficial to have someone from TLC come in and talk through the report cards
 - E. PTO
 - 1. May Minutes
- XV. Mike's last Meeting
- A. Thank you for your service and leadership
- XVI. Public Comment
- A. Public Comment
 - B. None tonight
- ~~XVII. Motion to go into Closed Session~~
- ~~A. Pursuant to section 19.85 (1) ©~~
~~Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.~~
- XVIII. **New Business:**
- A. Enrollment Numbers and the impact on financials
 - B. Cleaning Services
 - C. Teaching and Learning needs to send a representative to discuss the report cards and report cards need more work/streamlining
- XIX. Closing Items
- A. Adjourn Meeting
 - 1. Motion: Korinne
 - 2. Second: Tera
 - 3. Motion carries

Committee Meetings:

- Teaching & Learning Committee- 1st Thursday of month at 6:30pm
 - June meeting pending any needs
 - No July Committee Meeting
- Executive Committee- 3rd Thursday of month at 7pm

2020-2021 Governance Council Meeting Dates

- June 23rd at 6pm
- No July Meeting (subject to change with Professional Development)